

**TOWN OF POLK
TOWN BOARD MEETING MINUTES
JULY 14, 2009**

I. Call meeting to Order at 7:30 p.m.

A. The Pledge of Allegiance - Chairman Schulteis lead with the Pledge of Allegiance.

B. Official Meeting Notice - Chairman A. Schulteis called the meeting to order at 7:30 p.m.. Chairman Schulteis verified notice was sent to the West Bend News, Hartford Times Press, WBKV, WTKM, Milwaukee Journal Sentinel and posted on the website and at the Town Hall, Highway View School and Cedar Lake Hills bulletin boards.

C. Roll Call - Members present: Chairman A. Schulteis, Supervisor H. Groth, Supervisor T. Merten, Treasurer S. Kissinger and Clerk C. Whelan. See lists of guests. (Page #).

D. Approval of the Town Board Minutes for June 9, 2009 -

Motion made by Supervisor T. Merten to approve the Town Board minutes for June 9, 2009, seconded by Supervisor H. Groth. Motion Carried.

D. Public Presentation (15 Minutes) - None

II. Unfinished Business -Discussion/Possible Action on the Following - None

III. New Business - Discussion/Possible Action on the Following:

A. Operators' Licenses. See List - (See page #)

Clerk Whelan reported she had completed all investigations for criminal records. A few of the applicants still need their schooling. All applicants have paid the \$25 fees for an operator license and investigation. All applicants are in compliance with the liquor laws.

Motion was made by Supervisor T. Merten and seconded by Supervisor H. Groth to approve the operator license for all on the list, contingent upon completion of schooling. Motion carried.

B. Temporary Class B Picnic License for the Washington County Human Society for Dec. 4, 2009 and October 10, 2009 -

Motion made by Supervisor H. Groth to approve the Temporary Class B Picnic License for Washington County Human Society for December 4, 2009 and October 10, 2009. Motion was seconded by Supervisor T. Merten. Motion carried.

C. Conceptual Land Division for Joseph Knoeble Estate, 4243 Arthur Road for six lots out of a 32.49 acre parcel. Tax Key T9-0390-00Z, Section 9, Zoned A-1 Agricultural -

Chairman A. Schulteis stated the Plan Commission has recommended the Town Board turn down this item until the representative for the Knoeble Estate talks to the Village of Slinger about the land division. Also, the question regarding the possible purchase of ½ acre of land is decided.

Motion was made by Supervisor H. Groth to table until the Knoeble representative has contacted the Village of Slinger regarding the land division and questions have been decided in regards to the possible purchase of ½ acre of land. Motion seconded by Supervisor T. Merten. Motion carried.

D. Town of Polk Multi-Jurisdictional Comprehensive Plan - (See page #)

Chairman A. Schulteis read the draft from Nancy Anderson from Southeastern Regional Planning. After careful review of the draft all three corrections had been made to the Comprehensive Plan.

Motion was made by Supervisor T. Merten to approve the draft of three corrections to the Comprehensive Plan made by the Plan Commission at their last meeting. Motion was seconded by Supervisor H. Groth. Motion carried.

The Comprehensive Plan will be on the Town of Polk's website www.tn.polk.gov. Also, a complete copy of the Comprehensive Plan will be able to be viewed at the Slinger Library, West Bend Library and a copy at the Town of Polk.

E. Set Date for the Town of Polk Comprehensive Plan's Open House and Public Hearing. Approve notice to public of Comprehensive Plan's Open House and Public Hearing -

Motion was made by Supervisor T. Merten to set date for Comprehensive Plan's Open House and Public Hearing for September 1, 2009 and approve notifying land owners by post card for the Open House and Public Hearing. Motion was seconded by Supervisor H. Groth. Motion carried.

F. Credit Card Application for Town -

Motion was made by Supervisor H. Groth to approve Associated Bank issuing a credit card to the Town Clerk, Town Treasurer and Highway Department for the Town of Polk. Motion was seconded by Supervisor T. Merten. Motion carried

G. Slinger Soccer Club to expand the Soccer Field North of Existing Fields -Dane Kasten, President of the Slinger Soccer Club requested approval from the Town of Polk to add four soccer fields north of the existing soccer fields. The Soccer Club will prepare and continue to do the maintenance on all of the fields.

The Town Board agreed that a fence should be placed along the road for safety and the new fields

need to be insured.

Motion was made by Supervisor T. Merten to approve the extension of the soccer fields contingent upon putting a fence along the road for safety and a new certificate of insurance adding on the new soccer fields. Motion was seconded by Supervisor H. Groth. Motion Carried.

J. Zoning Violations - None

V. Financial

A. Treasurer's Report dated July 14, 2009 - (See page #)

Motion made by Supervisor H Groth to approve the Treasurer's Report dated July 14, 2009, seconded by Supervisor T. Merten. Motion carried.

B. Review of Revenues & Expenditures -

Motion made by Supervisor T. Merten to approve the revenues and expenditures seconded by Supervisor H. Groth. Motion carried.

C. Approval of Checks and Payroll -

Motion was made by Supervisor T. Merten to approve the checks and payroll, seconded by Supervisor H. Groth. Motion Carried.

VI. Other Business

A. Correspondence to be Review - Memo from Washington County Fair dated 6/29/09, Email from Dept. of Transportation Dated 7/7/09 -

Chairman A. Schulteis stated he received a request from Sandy Lang, Washington County Fair Park, to have a fireworks display to kick off the County Fair. A permit has been issued with the stipulation for the display to be shot off in a 150' by 350' area, free of cars and power lines. The Jackson Fire Department will conduct an inspection, as well as, be on site for the event. Washington County and the Washington County Fair Park are to provide the Town with a certificate of insurance for this event.

Chairman A. Schulteis stated we had a cost estimate to send postcards including postage for the Open House and Public Hearing for the Comprehensive Plan. The amount is approximately \$563.26 sent to us from Joshua Glass, Washington County Parks and Planning. This will notify all the residents of the Comprehensive Plan.

Chairman A. Schulteis stated we have a notice from Susan Voight from the Department of Transportation regarding the Hwy 60 access to the Town Hall. The Department of

Transportation has reconsidered taking away one of our access points on Town Hall Lane, and has stated we will be able to keep both access points.

B. Chairman's Report, Correspondence and Notices - None

C. Fire Department Report - Jackson Fire Report - May 2009 -

Chairman A. Schulteis stated after reviewing the Jackson Fire Department report, we had three fire calls in the Town covered by the Jackson Fire Department. The fire calls were for a gas tank falling off of a car, a false alarm at St. Joseph Hospital fire in a microwave, which had been taken care of and a call on a controlled burn.

The Town of Polk requires a burn permit, requiring the residents to contact the Sheriff's Department to avoid unnecessary trips by the Fire Departments.

D. Road Matters - Discussion & Possible Action on Road Matters - Chairman A. Schulteis stated Terry Fassbender, Highway Department, checked out a few roads and found out some of our road are breaking up badly. The Cul-de-Sac needs repair in Peaceful Hills Subdivision.

The culverts needing repair are at Hillside Road and Arthur Road and also at Hillside Road and Janz Drive. The County will be changing the culverts at these locations as soon as they are caught up.

Supervisor H. Groth stated we need to paint the center lines on our main roads, it would improve the safety of our roads.

Chairman A. Schulteis stated he would look into this matter and get back to the Town Board.

VII. Adjournment

Motion was made by Supervisor H. Groth, seconded by Supervisor T. Merten to adjourn at 8:00 p.m. Motion carried.

Respectfully Submitted,

Catherine Whelan
Town Clerk